

### Conference & Functions Tariff (Sept 09-Sept 10)

#### Accommodation and Meals:

##### Cafeteria Service

	<u>Weekdays</u>	<u>Weekends</u>
Bed & Breakfast - En-suite (42 rooms available - non smoking)	£34.00	£34.00
Bed & Breakfast	£29.00	£29.00
Lunch (2 course & tea/coffee)	£8.95	£10.50
Lunch (3 course & tea/coffee)	£9.75	£11.35
Lunch (3 course & tea/coffee) waitress service	£10.85	£12.95
Dinner (3 course & tea/coffee) evening	£12.25	£16.75
Morning coffee & biscuits	£1.50	£1.75
Morning coffee & scones	£1.60	£1.90
Afternoon tea & biscuits	£1.50	£1.75

Waitress service meals, special functions, buffets and receptions can be arranged and charges quoted on request. Requests for weekend or evening catering should be for minimum 50 people. For evening service and weekends, there will be an additional 20% charge.

#### Room Hire Charges

<b>*= Loop system available</b>	<b>Theatre Style</b>	<b>Exam Style</b>	<b>Boardroom</b>	<b>Half Day (up to 4 hrs)</b>	<b>Full Day</b>
Main Building College Hall	400	200	-	£180	£300
*Main Building Conference Hall	200	80	-	£180	£300
Main Building Board Room	-	10	20	£95	£150
Main Building Committee Room	-	6	12	£95	£150
MB Lecture Theatre (*LT5)	105	-	-	£135	£190
Main Building Seminar Room	25	25	24	£95	£150
Central Building Seminar Room	25	25	24	£95	£150
CB Lecture Theatre (*LT1,2,3)	105	-	-	£135	£190
*CB Lecture Room 12	105	-	-	£140	£255
*Drama Theatre	269	-	-	£175	£350
Orchard Sports Hall	-	-	-	£52 per hr	£52 per hr
Orchard Dance Hall	-	-	-	£42 per hr	£42 per hr
*Refectory Slemish	105	-	-	£140	£255
Refectory Binnian	80	-	40 (cabaret style)	£140	£235
*Refectory Donard	40	25	25	£140	£200
Refectory Divis	16	-	16	£95	£145

**A premium of 10% on room hire charges will apply at weekends.**

Fees for the use of equipment and technician's service will be charged extra.

#### Confirmation of Conference Details

Confirmation of approximate number as indicated on the application form should be updated and notified one month in advance. It is stressed that the lowest estimated numbers of residents should be indicated at this stage.

Firm numbers together with a name list of residents will be required two weeks in advance. Charges are made on numbers given at this stage. Additions may be made pro rata. Firm numbers for non-residential conferences must be updated and notified two weeks in advance and confirmed one week in advance.

#### Cancellation fee

A fee will be charged as follows -

50% after firm numbers have been received

100% for non arrivals

All charges are subject to revision up to three months in advance of Conference/Function.

## Stranmillis University College

A College of Queen's University Belfast

www.stran.ac.uk

### Finger Buffets

#### Price List (Sept 09-Sept 10)

Tea/coffee & sandwiches .....	£4.85
Tea/coffee, sandwiches & biscuits .....	£5.00
Tea/coffee, sandwiches & traybakes .....	£5.15
Tea/coffee, sandwiches & fruit.....	£5.30
Tea/coffee, sandwiches, fruit & yogurt.....	£6.00
Tea/coffee, sandwiches, traybakes & fruit .....	£5.70
Tea/coffee, sandwiches & sausage roll .....	£5.65
Tea/coffee, sandwiches & soup .....	£5.80
Tea/coffee, sandwiches, sausage rolls & biscuit .....	£5.80
Tea/coffee, sandwiches, sausage rolls, cocktail sausages & biscuits .....	£6.10
Tea/coffee, sandwiches, sausage rolls, cocktail sausages, assorted hot savouries & biscuits .....	£7.10
Tea/coffee, sandwiches, sausage rolls, cocktail sausages, assorted hot savouries, biscuits & soft drinks .....	£8.10
Packed Lunch – sandwiches, crisps, chocolate biscuits & drink .....	£5.95
Wine, nuts & crisps etc .....	£4.60
Wine, nuts, crisps, hedgehogs & cocktail sausages .....	£6.00
Wine, nuts, crisps & sandwiches .....	£5.90
Wine, nuts, crisps, sausage rolls & cocktail sausages .....	£5.90
Wine, nuts, crisps, sandwiches, sausage rolls & cocktail sausages .....	£7.40
Wine, nuts, crisps, sandwiches, cocktail sausages & assorted hot savouries .....	£8.65
(Where wine is served, soft drinks are always included as an alternative)	
(Wine prices are based on one glass per person) Bottle £11.50	
Above including: Tea/coffee .....	£1.30
Tea/coffee & bought biscuits .....	£1.50
Tea/coffee & scones .....	£1.60
Tea/coffee & home made biscuits .....	£2.00
Tea/coffee & traybakes.....	£2.20
Sweet .....	£2.50
Tea/coffee & sweet .....	£3.65
Tea/coffee & choice of sweet .....	£4.35
Wine (per person) .....	£3.50
Wine per bottle .....	£11.50
Shloer per bottle .....	£3.50
500ml bottled water .....	£0.95
Sherry Reception .....	£3.90

#### Assorted hot savouries

Vegetarian nuggets	Chicken nuggets
Mini quiche	Chicken dippers
Vol-au-vents	Assorted croines
Mini pizza	Dimsum

**Prices quoted above are day rates.**

**An increased rate is charged for weekend and evening events.**

**Please check availability with the Hospitality Services Manager**