



STRANMILLIS UNIVERSITY COLLEGE
A College of Queen's University Belfast

LEARNING HUB APPLICATION FORM

Please complete the form in BLOCK capitals using blue or black pen.

SCHOOL INFORMATION

Name of School	
Address	
	Postcode

CONTACT PERSON

SURNAME	FORENAME	TITLE
Work No:	Mobile No:	
Email Address:		

INFORMATION

1. As an approved Learning Hub for Stranmillis University College, for each course you offer at your school with a minimum of 20 participants, one FREE place is available for a member of your staff.
2. Please ensure that ALL participants complete an enrolment form and return to Academic Registry along with payment or payment instructions (including FREE place where applicable).
3. As an approved Learning Hub, for each course you offer, please provide a room with appropriate ICT/AV equipment and seating capacity to accommodate 20 participants.
4. Where possible, please also provide light refreshments.

PAYMENT METHODS

Participants can choose the following methods for payment:

<input type="checkbox"/> Cash (Finance Office Only)
<input type="checkbox"/> Invoice Employer (complete relevant section on enrolment form)
<input type="checkbox"/> Cheque (payable to 'Stranmillis University College')
<input type="checkbox"/> Credit or Debit Card (2.5% fee added for Credit Card payments)
<i>NB: Telephone the Professional Development & Lifelong Learning office to complete your transaction 028 9038 4345.</i>

STAFF DEVELOPMENT OPTIONS

Please indicate which courses you would consider offering via your learning hub.

✓	Course Description	Delivered By	Duration	Cost Per Person
	Tackling Cyberbullying in Schools	Dr Noel Purdy	3 hours	£65.00
	Gifted & Talented	Dr Sharon Jones	3 hours	£65.00
	Supporting Playful Learning	Dr Glenda Walsh	12 hours	£110.00 £170.00
	Supporting War-affected Children and Young People	Dr John McMullen	3 hours	£65.00
	An Introduction to GCE Further Mathematics	Dr Nick Todd	TBA	TBA
	OTHER: <i>Please make a suggestion below:</i>			

Please contact Katie Miller on **028 9038 4352** for further clarification on any aspect of this form. www.stran.ac.uk

DATA POLICY

The University College may wish to contact you for research purposes or to offer other education products. Your personal information will not be passed on to organisations for marketing or sales purposes.

The University College may use photographic images, comments & names of schools and participants for publicity and advertising purposes.

Please tick here to accept data policy.

DATA PROTECTION

I understand the information provided by me will be handled in accordance with the Data Protection Act 1998. I also agree to notify the University College of any changes to my details. I declare that all information provided on this form is correct.

SIGNATURE of PRINCIPAL

DATE

Please return applications to:
 Academic Registry
 Stranmillis University College
 Stranmillis Road
 Belfast BT9 5DY