Name:



<u>Paragraph 1</u>: Make it clear why you are writing to Charlotte. You have heard she worried about moving school.

<u>Paragraph 2</u>: Write in a chatty manner- be friendly to Charlotte!

You can use informal phrases- like you are chatting to a friend!

ear Charlotte	

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Dear Charlotte	2,		

<u>Sentence Starters and</u> <u>Useful Phrases:</u>

I know how you are feeling.

One time I

I am sorry to hear you are worried about school.

Don't worry

My advice would be...