



STRANMILLIS UNIVERSITY COLLEGE
A College of Queen's University Belfast

School Placement Information for Host Teachers (Year 1 students)

Thank you for hosting one of our students. What they will learn from you over their placement will be invaluable, and we greatly appreciate you making changes to your professional life to accommodate them and us. Although we provide a range of detailed information to schools about Placement, all of which you should access from your Principal, we felt that it would be useful to provide you with a brief overview of your role and that of your student over the academic year.

Key Dates:

- Y1 students undertake weekly day visits on Mondays from 06.11.23 to 11.12.23
- Y1 students will have a week's observation 15.01.24 to 19.01.24
- Y1 students undertake their seven-week block placement Mon 05.02.24 to Fri 22.03.24

Day Visits & Observation Week

- Students will be accommodated in their two classes, preferably with their FS/KS1 class first
- Students will be assigned tasks which they should discuss with the Host Teachers

Seven-week Block Placement

- Y1 will undertake their FS/KS1 placement from 05.02.24 - 01.03.24
- The KS2 placement will take place from 04.03.24-22.03.24

Year 1 students are required to:

- Attend daily; engage fully; prepare thoroughly; deliver creatively; reflect honestly; act professionally
- Plan and deliver two lessons a day
- Complete weekly evaluations on these lessons
- *One of these lessons might be a reading group each day under your direction*
- Maintain a placement file containing:
 - School Information
 - Daily Planning (lesson plans; resources; assessment)
 - Lesson evaluations
 - Competence Grid

This is an electronic file which should be presented to you regularly (ideally each day) for discussion.

- When not teaching:
 - observe classroom practice
 - support your classroom practice

Your role

We recognise that having a student can be demanding: your routine is changed; your class may be unsettled; you have to allocate additional time to supporting the student's needs. Yet, we also know that it can be a great experience, one in which you have an additional pair of hands and a fresh perspective is brought into the room. Most importantly, however, you get to mentor the future generation of teachers and to provide that vital role-modelling which all of us remember from our time as student teachers serving under those with greater experience. The delivery of the BEd Primary degree doesn't stop for seven weeks on placement; we entrust it to you. During placement, their semester continues and their learning doesn't pause; it happens in a different environment, with you taking on the role of 'lecturer'. So, how can you best approach this?

- Be welcoming, interested, sympathetic and engaged
- Be mindful of the section above and ensure that students are meeting our expectations
- Take time to read through the documentation provided by the college to your school
- Take time to discuss planned lessons in advance
- Check your student's Placement File regularly
- Observe the student teaching and discuss this with them
- Raise any concerns with them and/or with the school and Stranmillis
- Be honest with the student's Placement Supervisor

Assessment

- Your student will have two visits, one in each phase
- Whilst the visit is important, their final mark will be a holistic one, awarded at the end of the placement, which reflects the journey travelled throughout the seven weeks. It is made up of the following elements:
 - Teaching file
 - Lesson evaluations
 - Competence Grid
 - Lesson observations conducted by the Placement Supervisor
 - Post-lesson discussions between the Supervisor and student
 - Discussions between the Host Teacher and Supervisor
 - Report from the school

Absences

- Due to the number of days required to attain Qualified Teacher Status, students are required to make up any days lost due to absence (not including days in which the school is closed)
- The student must discuss and agree with the school how best to make up these days

Contacts

- Your student should provide you with the details for their Placement Supervisor
- Alternatively, you can contact the Placements Team at placements@stran.ac.uk

Further detail on all of the above can be found in the Guide to School-Based Work, a copy of which your school and the student have been sent.

