

STRANMILLIS UNIVERSITY COLLEGE

GOVERNING BODY MEETING 27 NOVEMBER 2024 at 15.00 in the Boardroom, Main Building

Refreshments at 14.30

MEMBERS				
Mr Edgar Jardine (Chair) Prof Jonathan Heggarty (Principal) Dr Andy Brown (Staff Governor) Mr Darren Feely (Staff Governor) Mr Andrew Irwin (Student President) Mrs Wilma Fee Mrs Heather Miller Ms Kim Scott Mr Peter Weil				
Dr Lavinia Boyce Dr Maureen Bennett Ms Majella Corrigan Mr Aaron Diver Mr Robert Drennan Ms Paula Leitch Ms Una Nic Eoin Mr Sam Snodden				
ATTENDEES				
Mr Raymond De Largy (Director of Corporate Services & Development) Items 9 - 11 Ms Jo O'Boyle (Head of Finance) Items 9 - 11 Prof Ken Gibson (Director of Student Support & Learning Services) Item 14 Miss Lindsay Armstrong (Secretary to the Governing Body)				
ROUTINE BUSINESS				
#	Item	Papers	Actions	Presenter
1.	Introductions	Verbal	Noting	Chair
2.	Apologies of absence	Verbal	Noting	Secretary
3.	Declarations of Interests	Verbal	Noting	All parties
4.	Any other business <ul style="list-style-type: none">New matters not on the agenda	Verbal	Noting	All parties
FOR DISCUSSION				
#	Item	Papers	Actions	Presenter
5.	Minutes of meeting 25 September 2024 <ul style="list-style-type: none">Action sheet / Matters arising	Enclosed	Approval	Mr Jardine
6.	Overview of draft Committee minutes <ul style="list-style-type: none">HR & Remuneration 30 October 2024Education 6 November 2024Finance & General Purposes 13 November 2024Audit & Risk Assurance 20 November 2024	Enclosed To follow	Noting	Dr Boyce Dr Bennett Mr Jardine Mr Snodden

7.	Committee minutes <ul style="list-style-type: none"> • HR & Remuneration 15 May 2024 • Education 5 June 2024 • Education 3 July 2024 • Finance & General Purposes 18 September 2024 • Audit & Risk Assurance 19 June 2024 	Enclosed	Adoption	Dr Boyce Dr Bennett Mr Jardine Mr Snodden
8.	HR Committee recommendation <ul style="list-style-type: none"> • New post – Academic Office Administration Officer 	Verbal	Approval	Dr Boyce
9.	Finance Paper <ul style="list-style-type: none"> • Management Accounts September 2024 	Enclosed	Noting	Ms O’Boyle
10.	Audit & Risk Assurance Committee Annual Report 2023-2024	Enclosed	Approval	Mr Snodden
11.	Financial Statements <ul style="list-style-type: none"> • External Auditors Audit Findings report • Financial Statements for the year ended 31 July 2024 • Letter of Representation 	Enclosed	Noting Approval	Ms O’Boyle
12.	Principal’s Report <ul style="list-style-type: none"> • Quality Assurance • Concordat Annual Submission / Career Research Submission • Minister for Education’s Response to the Independent Review of Education 	Enclosed	Approval Noting	Prof Heggarty
13.	Corporate Risk Register	Enclosed	Noting	Prof Heggarty
14.	Student President’s Report <ul style="list-style-type: none"> • Student Union Accounts • Student Union Constitution • Student Union Laws & Schedule 	Enclosed	Noting Approval	Mr Irwin / Prof Gibson
15.	Governing Body Effectiveness Review	Enclosed	Noting	Mr Jardine
16.	Partnership Agreement	Enclosed	Noting	Prof Heggarty / Mr Jardine
17.	draft MOA / Partnership Agreement with Queens University Belfast	Enclosed	Noting	Prof Heggarty
18.	Chair’s business	Verbal	Noting	Mr Jardine
19.	Any other business			

Date and time of next meeting **Wednesday 26 March 2024 at 15.00 in Boardroom, Main Building**